


VISIT
SANTA  ROSA

244 SOUTH 4TH STREET • SANTA ROSA, NEW MEXICO 88435
(575) 472-3404 • FAX (575) 472-3848

Memorandum

Date: 03-12-20

To: All Employees and Citizens of Santa Rosa, NM

From: Steve Rangel, Interim City Administrator *ur*

Cc: Mayor Nelson Kotiar

Re: COVID-19 (coronavirus)

To the Employees and Citizens of Santa Rosa, NM

We are writing this letter to address the situation with COVID-19 (coronavirus.) Currently all City services and offices will remain as usual. However, pursuant to Public Health Emergency Order issued on March 12, 2020 by the New Mexico Department of Health all mass gatherings of over 100 people are temporarily prohibited. This prohibition does not apply to businesses, office environments, family gatherings, retail stores, courthouses, restaurants, educational institutions, places of worship, or health care facilities.

Furthermore, the New Mexico Department of Health states the following guidelines will help prevent the spread of respiratory illness in our community:

Just like many other respiratory illnesses, the best way to protect yourself is to wash your hands thoroughly and regularly, to cough or sneeze into your sleeve or a tissue and avoid contact with people who are coughing and sneezing. Also stay home from work or school when you are sick.

You are encouraged to visit <https://cv.nmhealth.org> or follow NMDOH on Facebook, Instagram, or Twitter to get the latest information. If you believe you may have symptoms of COVID-19 (fever, coughing, and trouble breathing,) or have inquiries about it, we urge you to call the NMDOH Coronavirus Hotline at **855-600-3453** before going to the doctor or hospital. The experts at this number will help you determine if medical attention is needed and provide direction. 911 should be only used for medical emergencies.

The City of Santa Rosa will be monitoring the situation and post any cancellations at all public buildings and make announcements via local media. This is the time for our community to work together, checking on neighbors and family, and supporting each other as much as possible.

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STOP!

We are very concerned about the health of all of our citizens and our staff. Since we cannot take care of you if we are sick, we have established the following policy:

If any of the following apply, **PLEASE DO NOT ENTER.**

- If you have a fever, cold, or flu, symptoms in the last two weeks
- If you have been around anyone who has fever, cold, or flu symptoms
- If you have been out of the country or state of New Mexico in the last 30 days

PLEASE DO NOT ENTER!

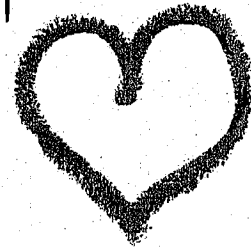
Please call the city office at (575) 472-3404 or Mayor's cell phone if you have any questions. As always please take the necessary steps to protect your self and your families by following the helpful tips listed below.

- Wash your hands often with soap under warm running water for at least 20 seconds
- Use alcohol-based hand sanitizer only if soap and water are not available.
- Sneeze etiquette: Cover your mouth and nose, use tissue, or use your arm to reduce the spread of germs.
- Stay home if you are sick.
- Keep a safe distance of 6 feet between yourself and other.
- Please don't shake hands with people.
- Please no gathering of more than 10 at anyone time.



*College of
Community
College*

3/17/20



Because

We Love you, we ask
you **NOT** to shake
hands for your **Safety!**

**Thank
You!**

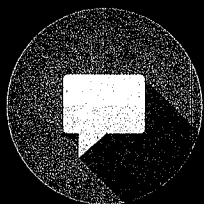


EMERGENCY PREPAREDNESS

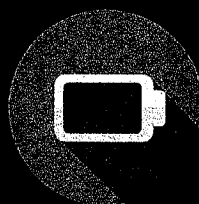
FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES

PREPARE FOR A POWER OUTAGE IF YOU USE ELECTRIC MEDICAL DEVICES.

CREATE A NETWORK OF SUPPORT
TO HELP YOU IN CASE OF AN EMERGENCY.



talk to a health care provider about what to do



identify an alternative power source for devices



inform your emergency contacts of the plan



Plan how you will **communicate** if you have a communication disability.



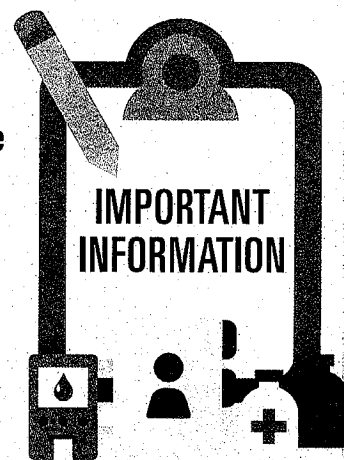
Plan for your **transportation** if you need help evacuating.



Plan how you will evacuate with any **assistive devices**.

WHAT TO INCLUDE IN AN EMERGENCY PREPAREDNESS KIT

- Contact information for important people and care providers
- A list of medicines you need, dosage instructions, and any allergies
- Styles and serial numbers of all medical and assistive devices
- Need-to-know information for first responders and others who might need to help you



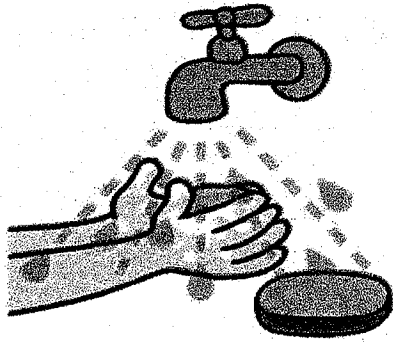
Food, water, and essentials for you and pets or service animals



Medicines, medical supplies, batteries, and chargers



Copies of Medicaid, Medicare, and other insurance cards



Coronavirus

How can I protect myself?

Just like many other illnesses, flu or colds, wash your hands with soap and water regularly, cough or sneeze into your sleeve or tissue

Keep 6 feet between yourself and other people.

Avoid touching your face.

Don't shake hands with people.

If you think you might have been exposed to the virus call the **NMDOH HOTLINE 855-600-3453** THEIR EXPERTS WILL HELP YOU.

DO NOT JUST SHOW UP TO THE CLINIC OR HOSPITAL.

For more information go online at **<https://cv.nmhealth.org>**

